



## NWPP Reserve Sharing Group Event Report Template

The Northwest Power Pool staff is responsible for monitoring Participants' compliance with the NWPP Reserve Sharing Program. The Northwest Power Pool staff reports to the NWPP Reserve Sharing Group Committee any misuse and unusual events associated with the NWPP Reserve Sharing Program.

At the discretion of the NWPP Reserve Sharing Group Committee Chair, a written report may be required by the Participant(s) associated with either a misuse or an unusual event. The written report will include the following as a minimum:

1. Introduction
  - a. Brief description of event – date and time
  - b. Identify who prepared report
2. Conditions Prior to Event
  - a. General system conditions
    - i. Temperatures
    - ii. Loads
    - iii. Constraints
  - b. NWPP RSG MSSC
  - c. NWPP RSG Contingency Reserve Obligation – Spinning and Non-Spinning
  - d. NWPP RSG Contingency Reserve Available – Spinning and Non-Spinning
  - e. BA MSSC
  - f. BA Contingency Reserve Obligation – Spinning and Non-Spinning
  - g. BA Contingency Reserve Available – Spinning and Non-Spinning
3. Description of Event
  - a. Narrative describing in sequential detail from initiating event to final system state
    - i. Cause of initial disturbance
    - ii. Application to PRRS Procedure
  - b. Provide illustrative diagrams, maps, frequency charts, etc.
4. Sequence of Events
  - a. Chronological Time tagged Sequence of Events table
5. Issues of Note
  - a. Misapplication of PRRS procedure
  - b. PRRS Procedure not applicable to event – requires review
  - c. PRRS Program or infrastructure problems
6. Lessons Learned
  - a. Resolution to “Issues of Note” in #5



### Version History

<b>Version</b>	<b>Version Date</b>	<b>Action</b>	<b>Change Tracking</b>	<b>Reviewed By</b>
0	01/10/2011	Create ProRata Reserve Sharing Review Procedure	New	RSS