



**NOTES OF CONFERENCE CALL
NWPP TRANSMISSION PLANNING COMMITTEE
TRANSMISSION ADEQUACY STEERING COMMITTEE
March 10, 2005**

Don Johnson, PacifiCorp, TPC Chair, initially presided over the conference. The agenda and other materials were distributed with the e-mail announcing this conference call.

The Role Call is Attachment 1. A quorum was established (12 out of 17 voting members.) Facilitators and state representatives are non-voting members.

Marv Landauer, BPA, moved that Ravi Aggarwal, BPA, should serve as chair of the Steering Committee. The motion was seconded and passed with no nays and one abstention.

Ravi reviewed the history, beginning with BPA's workshop in September 2004, that led to the formation of the committee and work group. Over time, many felt the effort should include the entire NWPP footprint.

Jerry Rust, NWPP President, explained that structure of the NWPP and the various committees it serves. The TPC is funding the Transmission Adequacy process and approved the charter document. The guidelines developed in this process are voluntary.

John Martinsen moved for the Steering Committee to adopt the charter as stated by the TPC except for the timeline. Marv Landauer seconded the motion. The motion passed with no nays and no abstentions.

Ravi will distribute a revised copy of the Norms to include the following points discussed on the call:

1. Other TPC members may join the Steering Committee with the understanding that issues previously resolved would not be revisited.
2. Steering Committee members may designate alternates. There should be a high degree of communication between the member and the alternate. There would be only one vote per member organization at any meeting.
3. Any changes in membership should be communicated to Ravi Aggarwal and Dana Reedy, NWPP.
4. The TPC and its members will cover the costs of meeting facilities. Additional costs, including third party consultants, must go to the TPC for approval.

The committee reviewed and revised the seven principles for developing Transmission Adequacy Guidelines. Ravi will distribute the revised principles for committee review.

Committee members wanted input from the work group before establishing timelines.

The work group will meet on March 29. The Steering Committee will meet the afternoon of April 12.